

Job Specification: **AV Warehouse Technician**  
Reports to: **Warehouse Manager**  
Date Updated: **23<sup>rd</sup> of August 2021**  
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## Job Specification

Light Fantastic Production Services Ltd provide high quality lighting, audio, video and scenic solutions to the live events industry. Our clients rely on us to deliver bespoke production solutions to a wide range of prestige live events across the UK & Europe.

An opportunity has arisen for an enthusiastic individual to join our team based in Borehamwood, Hertfordshire in the role of AV Warehouse Technician. In this role you will assist with the preparation of our extensive stock of professional lighting, audio and video equipment. Your work will be essential to the delivery of a wide range of high-profile live events.

In the role you will be part of a team preparing equipment specified by our rental management software, ensuring it leaves us to the highest standards. You will handle a wide range of lighting, audio & video equipment, with the opportunity to learn a huge amount in the process. You will ensure equipment is despatched on time and loaded safely onto vehicles to ensure it arrives in pristine condition. You will check equipment back in upon return, maintaining stock control and conducting basic repairs and maintenance where necessary.

The role requires excellent teamwork skills and the ability to work to fixed deadlines. You must be highly organised, thorough in your work and computer literate. The role involves extensive manual handling and training will be provided. A background in the entertainment industry will be extremely beneficial along with excellent interpersonal skills and a good sense of humour!

Due to the nature of the live events industry working hours will be flexible and will include evening and weekend work on occasion. You may also occasionally be required to provide on-site support. A full driving license and a willingness to drive company vehicles will be extremely beneficial.

This is a great opportunity for the right candidate to join a friendly and passionate team that thrives on a challenge. We'll reward you with a generous salary plus overtime, opportunities for personal growth and a fun working environment with a group of people who care.

To apply, please send a CV to [careers@lfps.co.uk](mailto:careers@lfps.co.uk) along with a covering letter telling us what sets you apart from the crowd.

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## Responsibilities

- Prepare equipment for despatch, meeting LFPS prep standards and protocols
- Flag any shortages or issues to the Warehouse Manager speedily
- Load & unload company vehicles whilst maintaining a safe working environment at all times
- Check equipment in upon return and note any shortages or damages following LFPS prep protocols
- Flag any damages to the Warehouse Manager speedily
- Investigate faults and undertake basic electro-mechanical repairs where appropriate
- Assist with regular PAT testing and maintenance tasks
- Maintain all working areas in a clean and tidy manner
  
- Provide on-site support if required
- Deliver / collect equipment using company vehicles where required
- Adopt a creative approach to problem solving and adapt and react to changing circumstances at speed
  
- Operate within all LFPS protocols and procedures
- Promote safe working practices throughout all areas of company operations
- Adopt a positive, can-do attitude to all challenges
- Act as an ambassador for the company at all times
- Undertake any other tasks as reasonably requested